INTRODUCTION

Airservices Australia is implementing a new version of Metron Harmony (v7.0.3) used to manage the Ground Delay Program into Melbourne, Sydney, Brisbane and Perth airports.

This Quick Reference Guide provides instructions for web client 'read only users' in the basic setup and use of Harmony v7.

Instructions on additional features are available in the Metron Harmony v7.0.3 Web User Guide.

LOGGING IN


2. Log in using your current user name and password
   - If you forget or need to reset your password, click on “Forgot Password” and you will be redirected to the password self-service function.

NB: Harmony v7.0.3 works best on Internet Explorer (10 & 11) and Firefox (45 ESR & 52 ESR) (Windows & Linux).
HOME PAGE

1. Metron have significantly redesigned the user workflow in the web client. Once you have logged in, you will be directed to the Home Page.

2. The newly designed Home Page in Harmony v7.0.3 functions as a ‘landing page’ where you can see and access all your work views (formerly called display profiles) from one point. It contains four main components:

   a. **Work view previews** – a work view is a saved layout for a flight list or demand graph for an airport. If you have already set up and saved a work view, a preview will appear on the home page. (NB: When you open Harmony for the first time, you will see a blank page with no work view previews.)
b. **Main toolbar**

- Pause / start
- Map
- Work view list
- Alerts
- Current system time (UTC)
- Data tools
- Setting

![Main toolbar](image)

**Module & element selection**

- Module = flight list or demand graph (read only users cannot use edit mode)
- Element = airport or FCA*

![Module selection drop down](image)

![Element selection drop down](image)

*FCA = Flow Constrained Area – we are not implementing this functionality in this release of v7.0.3.

**SET UP A WORK VIEW (FLIGHT LIST ONLY)**

1. Select an ‘airport’ and then ‘flight list’.
2. Click ‘go’.

![Flight list selection](image)
3. This will display a flight list for your target airport – see example below for YMML.

4. Some terminology has changed in v7.0.3:
   - ETA (Estimated Time of Arrival) = ELDT (Estimated Landing Time)
   - ETD (Estimated Time of Departure) = ETOT (Estimated Take Off Time)
5. Click next to a flight to expand to see a flight summary.

![Flight Details for VOZ282]

6. Click next to a flight to collapse the flight summary.

7. Click on the for more detailed flight information.
8. You can add or delete columns. Click on Flight List Tools (main tool bar) and then select Manage Columns.

9. Drag and drop columns between Available Columns and Displayed Columns and then click ‘save’.
APPLYING FILTERS

1. Click on the Flight Tools List on the main toolbar and then on the Filter button.

2. Filter on the fields below.

![Filter Screen](image)

3. Click ‘save’ to save filters for your work view.

SET UP A MULTI-PANE WORK VIEW

1. If you would like to set up a work view with a flight list and a demand graph, you will need to select a different layout configuration to display multiple views in the same window.

2. To do this, click [layout icon] in the main toolbar.

3. This will bring up the different layout configuration options as follows:
4. Select ‘left – right’ for example. This will bring up the following screen:

5. Select the module and airport then press ‘go’.

6. This will bring up the following two pane work view for YMML – see overleaf.
SAVING YOUR WORK VIEW

1. To save a new work view (or changes to a work view), click on the in the main toolbar and the Save Work View dialog box opens.

2. Click

3. If you have changed a system defined work view, you will be asked to ‘rename it’ – insert the name in the following:

4. If you have saved a new Work View, it is added to the Work View list in System Settings, Home Page Select Work View dropdown and quick filter lists.

ACCESSING ADDITIONAL FEATURES

To discover and use additional features (eg. demand graphs, maps) in Harmony v7, read the Metron Harmony v7.0.3 Web User Guide.

FURTHER INFORMATION

For further information or assistance using Harmony, contact NCC on 1300 272 662.