## How to Create an Airwork Booking

Add Booking

Callsign, Instrument, & Approach:	ABC ILS MAPP Insert callsign, instrument and approach
Name, Contact Number & Other Info:	NAME 0400 123 456 Insert name, phone number and any other information
Booking Time (Local):	28/09/2016 06:30 Your booking date and time
Airport:	YBCG YBBN YBSU Outages Your selected airport
Privacy:	OPublic OPrivate Private bookings can only be viewed by NCC, ATC and the user. Everyone can see public bookings
Office Use Only:	Booking V Do not amend
Office Use Only:	07:00 (30 minutes) V Do not amend
Back	Save I Conflict checker