

# Airservices Australia NOTAM Request Form



To: Australian NOTAM Office Ph: 02 6268 5063

Fax: 02 6268 5044

Email: [nof@airservicesaustralia.com](mailto:nof@airservicesaustralia.com)

(Office use only) ☐ Group ☐ Originator ☐ NOTAM directory ☐ ERSA ☐ Qcode ☐ T/P/S ☐ INTL abbrev ☐ Summary line

<b>Item A)</b>	<b>Location</b>	AD	FIR	Airspace
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**NOTAM N** **New**

**NOTAM R** **Review** (extend/amend) NOTAM No. \_\_\_\_\_

**NOTAM C** **Cancel** (Item B must be WIE) NOTAM No. \_\_\_\_\_

Template Number (if applicable): \_\_\_\_\_

Date/Time Convention	Eastern Standard	Central Standard	Western Standard	UTC/Zulu (preferred)	Eastern Daylight	Central Daylight
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<b>Item B)</b>	<b>Start time</b>	Date (YYMMDD) _____	Time (HHMM) _____	Immediately (WIE)
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<b>Item C)</b>	<b>Finish time</b>	Date (YYMMDD) _____	Time (HHMM) _____	Confirmed
(leave blank for all CNL NOTAM)				Permanent (to be incorporated into AIP)
				Estimated (requires review or cancellation)

<b>Item D)</b>	<b>Periods of Activity</b>	FROM _____ TO _____
<b>(optional)</b>	Individual timings YYMMDDHHMM	FROM _____ TO _____
	Daily timings HHMM	FROM _____ TO _____
	<b>or</b>	FROM _____ TO _____
	HJ	FROM _____ TO _____
	HN	FROM _____ TO _____
		FROM _____ TO _____
		FROM _____ TO _____

<b>Item E)</b>	<b>New/Review</b> – Full text of NOTAM to be included	<b>or</b>	<b>For cancellations</b> – First line of NOTAM only
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**Obstacle NOTAM**

Has the obstacle been assessed by Airservices IFP? Yes Assessment code: \_\_\_\_\_ No impact

No Not required

<b>Item F)</b>	<b>Lower Limit:</b>	Flight Level	<b>Item G)</b>	<b>Upper Limit:</b>	Flight Level
<b>(optional)</b>	SFC or _____	Feet AGL	<b>(optional)</b>	*UNL or _____	Feet AGL
	(Leave blank for cancellations)	Feet AMSL		(Leave blank for cancellations)	Feet AMSL

**NAIPS User Name:** \_\_\_\_\_ **NOTAM Group Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Organisation:** \_\_\_\_\_

**ORIGINATOR MUST CHECK NOTAM FOR ACCURACY AFTER ISSUE**

Automatic email transmission of NOTAM can be arranged with the NOTAM Office.